

**BRORA COMMUNITY COUNCIL**

**Minutes of Annual General Meeting (AGM)**

**Tuesday 13th July 2021**

*Conducted via online platform – Zoom*

**Chair:** Russell Rekhy

**Attendees:** Ruwan Uduwera-Perera (Secretary), Margaret Mackintosh (Treasurer), Diana Royce, Lynne Paterson, George Gunn (Minute Secretary).

**Also attending:** Sandy Crawford, Iain Miller (Golspie Community Council representative), Garance Warburton (Brora Community Enterprises), Caroline McMoran (*The Northern Times*).

**2 members of the public.**

**Apologies:** David Andrews, Cllr Deirdre Mackay, Helmsdale Community Council representative, Rogart Community Council representative.

	<b>Item</b>	<b>Action</b>	<b>Responsible member</b>	
<b>1</b>	<b>Welcome and apologies</b> The Chair welcomed everyone to the meeting. Apologies were received from David Andrews, Cllr Deirdre Mackay, and representatives of the Helmsdale and Rogart community councils.			
<b>2</b>	<b>Chair's Update</b> The Chair provided a summary of the activities of Brora Community Council for the previous year. Numerous changes to the normal operation of Community Council business were required to suit the restrictions brought about by the Covid-19 pandemic, including moving to entirely remote meetings. Much support was provided to the Brora community over the past year, and the Chair commended local people for their work to keep vital services running at a time of great need. The Chair noted his thanks to fellow members of the Community Council for their work over the year, and to Cllr Deirdre Mackay for her support.			
<b>3</b>	<b>Financial Update</b> A report on the financial situation of the Community Council was circulated by Margaret Mackintosh. Margaret noted that the accounts were currently in the process of being independently examined by Christine Ross of Voluntary Groups Sutherland. Once this is complete, the accounts will be shared with the Community Council.			

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	The Treasurer's report was proposed by Diana Royce and seconded by Ruwan Uduwera-Perera.	Provide independently examined accounts to the Community Council	Margaret Mackintosh	
<b>4</b>	<p><b>Election of Office Bearers</b> Russell Rekhy stood down from the Chair for this item. The Chair was taken by Sandy Crawford, who oversaw the election of office bearers. The following members were duly elected to serve as office bearers of Brora Community Council until the 2022 AGM:</p> <p><i>Chair – Russell Rekhy</i> proposed by Margaret Mackintosh, seconded by Diana Royce.</p> <p><i>Secretary – Ruwan Uduwera-Perera</i> proposed by Russell Rekhy, seconded by Diana Royce.</p> <p><i>Treasurer – Margaret Mackintosh</i> proposed Ruwan Uduwera-Perera, seconded by Diana Royce.</p> <p>All ordinary members of the Community Council indicated their willingness to serve for the next year.</p> <p>Following the election of office bearers, the Chair was taken by Russell Rekhy.</p>			
<b>5</b>	<p><b>AOCB</b> Ruwan Uduwera-Perera expressed a desire to improve the Community Council's communications, specifically proposing the idea of creating a new website where minutes, agendas, microgrant guidance and contact details could be made available to the public. In addition, members of the public could use this platform to provide feedback to the Community Council.</p> <p>Members supported this proposal and agreed that Ruwan should proceed with a scoping exercise to establish costs and suitable providers.</p>	Conduct website scoping exercise	Ruwan Uduwera-Perera	
<b>6</b>	<p><b>Date, time and venue of next meeting</b> The next Annual General Meeting of Brora Community Council will take place on 14 June 2022. An update on the venue (physical or remote access) will be circulated nearer to the meeting date.</p> <p>There being no further business, the meeting concluded at 7.18pm.</p>			